



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
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<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

March 25, 2011

To: Mayor Michael D. Antonovich
Supervisor Gloria Molina
Supervisor Mark Ridley-Thomas
Supervisor Zev Yaroslavsky
Supervisor Don Knabe

From: William T Fujioka
Chief Executive Officer

A handwritten signature in black ink, appearing to be "W. T. Fujioka", written over the printed name.

REQUEST FOR EXTENSION OF REPORT BACK ON THE DEFERRED MAINTENANCE PROGRAM, BUILDING ASSESSMENTS, AND ASSET MANAGEMENT/BEST PRACTICES ASSESSMENT (SEPTEMBER 28, 2010 AGENDA, ITEM NO. 16)

On September 28, 2010, your Board approved the 2010 Deferred Maintenance Program and instructed my office to provide:

- A recommended schedule for the completion of remaining building assessments of County-owned facilities and the building assessment database;
- An assessment of asset management policies and practices of entities with assets similar to the County of Los Angeles, such as major cities, state, and federal agencies, as well as local school and community college districts;
- Performance measures for achieving results prescribed in the program; and
- A summary of the advantages/disadvantages of retaining a third-party expert to assess the County's current deferred maintenance programs and requirements.

"To Enrich Lives Through Effective And Caring Service"

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Each Supervisor
March 25, 2011
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Due to the time involved in outreach and response to provide your Board a complete report, we respectfully request an extension of the due date of our report to June 30, 2011. This extension will allow time to research the approach utilized by other agencies and to determine what third-party experts exist with deferred maintenance experience.

If you have any questions or need additional information, please let me know, or your staff may contact Jan Takata at (213) 974-1360 or jtakata@ceo.lacounty.gov.

WTF:RLR:os

c: Executive Office, Board of Supervisors
County Counsel
Internal Services